



Taking the Gospel into Schools

ENGAGE Woking
www.engagewoking.org

St Andrew's Church,
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JOB DESCRIPTION: Schools Worker (5-20 hours term-time only)
JOB SHARE AND HYBRID WORKING ALSO AVAILABLE

REPORTS TO: Designated Trustee

Context and purpose:

Engage is a Christian charity, based in Woking, working in schools and Woking College. Our work is led by Schools Workers, supported by a large team of volunteers, children's workers and youth workers from local churches.

For over 25 years Engage has provided a Christian presence in our local schools. Our Schools Workers are responsible for both delivering Christian based activities and facilitating, encouraging and supporting the work done by our volunteers under the remit of Engage.

Engage is a local mission partner of Scripture Union which provides us with ongoing support and advice.

Main Responsibilities:

Work in Schools

Our Schools Workers work together in resourcing and leading Christian based activities in our local schools and College. Whilst much of the work of this role may be in primary schools, the job is flexible and all our team are encouraged in their individual roles to follow their own gifting, passion and particular expertise:

- Work with and help develop the team of volunteers currently taking a termly drama assembly to over 30 primary schools
- Maintain and grow the work and reputation of Engage and the local churches by being their face in schools across Woking
- Prepare and deliver or facilitate RE lessons and weekly clubs with volunteers
- Collaborate with the Senior Schools Worker – particularly in transition work in Years 6 and 7
- Develop, promote and expand Prayer Spaces in schools
- Facilitate small group work where needed
- Explore opportunities to pioneer new work in schools where Engage is not yet involved
- Support the Open the Book storytelling teams leading assemblies in local primary schools
- Undertake appropriate safeguarding training and comply with the safeguarding and other relevant policies of Engage both personally and in relation to volunteers

Building and developing links between Churches and Schools

- Help facilitate and strengthen the existing links between churches and their local schools
- Occasional visits to local churches to update them on the work of Engage and thereby encourage their prayer and support
- Work alongside and support local churches children's workers and youth workers as appropriate

Communication and Prayer

- Take an active role in regular prayer meetings for staff and supporters
- Take an active role in the effective administration of the work of Engage including writing termly prayers and articles for the newsletter
- Help develop the online presence of Engage using social media
- Attend twice termly evening meetings of the trustees of Engage and regularly meet with an appointed supervisor
- Develop personal professional gifts and skills by study and training as appropriate

Person Specification

- A committed Christian and in agreement with the ethos and aims of Engage
- A committed church member
- Experience of working with children, preferably in a school context (employed or voluntary)
- Good understanding of the Christian faith and the ability to share it appropriately
- Ability to work independently as well as experience of working as part of and leading a team
- Sensitivity towards people of all Christian traditions, those of other faiths and those of no faith
- Well organized "self-starter" with good time management
- The ability to work collaboratively with other professionals in schools, church settings, as well as with volunteers
- A car driver/owner and willing to use own car for work purposes (mileage paid)
- Whilst office based for administrative work – the ability to work from home if necessary
- A good communicator with sound knowledge of MS packages – word, excel, PowerPoint. Able to use Gmail and outlook.
- Social media skills and knowledge desirable but not essential
- Enhanced DBS clearance